



**NOTICE OF A SPECIAL MEETING / WORK SESSION
OF THE TOWN OF EAGAR
THURSDAY, NOVEMBER 3, 2011
TRAILRIDERS RESTAURANT
140 N. MAIN STREET
EAGAR, ARIZONA 85925
4:00 P.M. – 7:00 P.M.**

PURSUANT TO A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE TOWN COUNCIL OF THE TOWN OF EAGAR AND THE GENERAL PUBLIC THAT THE TOWN COUNCIL WILL HOLD A SPECIAL MEETING / WORK SESSION OPEN TO THE PUBLIC ON NOVEMBER 3, 2011, BEGINNING AT 4:00 P.M., AT TRAILRIDERS RESTAURANT LOCATED AT 140 N. MAIN STREET, EAGAR, ARIZONA.

AGENDA

1. WELCOME AND INTRODUCTIONS

2. REVIEW ROLES AND RESPONSIBILITIES OF COUNCIL AND STAFF

- OVERVIEW OF COUNCIL/MANAGER FORM OF GOVERNMENT
- ROLE OF MAYOR AND COUNCIL
- ROLE OF TOWN MANAGER AND DEPARTMENT HEADS
- SUGGESTIONS TO IMPROVE COUNCIL/STAFF RELATIONS

3. DISCUSSION AND CONSIDERATION OF A DATE FOR A FUTURE RETREAT

4. ADJOURNMENT

NOTE: THIS TOWN COUNCIL SPECIAL MEETING WILL BE AN INFORMAL WORKING SESSION OF THE TOWN COUNCIL, TOWN MANAGER AND ADMINISTRATIVE STAFF. DINNER WILL BE PROVIDED FOR THOSE PARTICIPANTS. THE WORKING SESSION WILL BEGIN AT 4:00 P.M. AND CONTINUE UNTIL APPROXIMATELY 7:00 P.M.

IF ANYONE WISHING TO ATTEND THIS MEETING HAS SPECIAL NEEDS DUE TO A DISABILITY, PLEASE CONTACT THE TOWN CLERK AT 928-333-4128 TWENTY-FOUR HOURS PRIOR TO THE MEETING AND ACCOMMODATIONS WILL BE PROVIDED. ANYONE NEEDING INFORMATION ON THE CURRENT MEETING, PLEASE CONTACT THE TOWN CLERK AT 928-333-4128.

POSTED BY: EVA WILSON

Date: November 2, 2011
Time: 12:30 P.M.